

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Special Session** at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, October 24, 2023**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called the meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Mario Ruiz	Mayor Pro Tem
Noel Galván	Councilor
Estanislado Z. Martinez	Councilor
Sofia Morones	Councilor
Azalia Garcia	City Manager
Melissa M. Guerra	City Clerk
Bobby Maldonado	Special Counsel

A quorum was established.

STAFF

Edgar Castillo, Finance Director	John Camarillo, Public Works Director
Vennette Aguirre, Accounts Payable	Brenda Reyes, HR Specialist
Angie Rios, Utility Dept. Supervisor	Robert Gonzalez, Gas Dept. Supervisor
Yvonne Carrizales, Municipal Court Clerk	Sonia G. Perez, Municipal Judge
Martin Pichardo, Gas Department	Arnold Aguilar, City Marshal

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Robert Tijerina - Tijerina Galvan Lawrence LLC, Rodney Perez, Sergio Prieto – Dimmit County Sheriff’s Office, Tracy Marbury, William Marbury, Patsy Galvan, Carlos Lara – CSVFD, Jeanelle Coleman, Jo Jon Brown, Jonley Brown

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN’S COMMENTS

Jo Jon Brown states her concerns to Council regarding the Carrizo Water Aquifer water levels.

TIJERINA GALVAN LAWRENCE, LLC/ESCAMILLA & PONECK, LLP

1. CONSIDERATION AND APPROVAL OF A PLAN OF FINANCE TO ISSUE TAX NOTES, AUTHORIZING CITY STAFF, BOND COUNSEL AND FINANCIAL ADVISOR TO PROCEED WITH SUCH FINANCING AND APPROVING OTHER MATTERS

Robert Tijerina presented Council with the Plan of Finance to issue a Tax Note authorizing city staff, bond counsel and financial advisor to proceed with such financing and approving other matters to purchase landfill equipment and vehicles.

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Sofia Morones to approve Plan of Finance to issue Tax Notes, authorizing city staff, bond counsel and financial advisor to proceed with such financing and approving other matters to purchase landfill equipment and vehicles.

Vote for approval 5-0 (unanimous).

Motion carried.

2. CONSIDERATION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 589 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS DECLARING INTENTION TO REIMBURSE CERTAIN EXPENDITURES WITH BORROWING PROCEEDS

Motion made by Councilor Estanislado Z. Martinez, seconded by Mayor Pro Tem Mario Ruiz to approve Resolution No. 589 a resolution by the City Council of the City of Carrizo Springs declaring intention to reimburse certain expenditures with borrowing proceeds.

Vote for approval 5-0 (unanimous).

Motion carried.

GAS LINE REPLACEMENT AND/OR TERMINATION

3. DISCUSSION OF POSSIBLE ACTION REGARDING REPLACEMENT AND/OR TERMINATION OF A GAS LINE LOCATED ON SOUTH 5TH STREET

A. MERCEDES PUENTE - 401 HEMPSTEAD

B. RICHARD BRAUNE - 905 SOUTH 5TH STREET

Councilor Estanislado Z. Martinez asks if the city is obligated to provide water, sewer and gas utilities to the two customers listed.

Special Counsel Bobby Maldonado states that the city is not obligated to provide the utility services and the city may terminate the gas lines. Mr. Maldonado also states that the city would need to file an application with the Railroad Commission to terminate the gas services.

Councilor Estanislado Z. Martinez recommends offering to purchase electric appliances for the customers listed above and direct Special Counsel Bobby Maldonado to move forward to terminate the gas lines.

Motion made by Councilor Noel Galvan, seconded by Councilor Sofia Morones to offer the customers new appliances and direct Special Counsel Bobby Maldonado to move forward with terminating the gas lines.

Vote for approval 5-0 (unanimous).

Motion carried.

MONOMOY PROPERTIES

- 4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SALE OF PROPERTY REQUESTED BY MONOMOY PROPERTIES AT 329 LOOP 517, CARRIZO SPRINGS, TEXAS AND AUTHORIZE THE CITY MANAGER TO SELL THE PROPERTY IN ACCORDANCE WITH STATE LAW AND THE CITY CHARTER**

Motion made by Councilor Sofia Morones, seconded by Mayor Pro Tem Mario Ruiz table item.

Vote for approval 5-0 (unanimous).

Motion carried.

PRESENTATION

- 5. DISCUSSION REGARDING CARRIZO WATER AQUIFER - JO JON BROWN & GARY W. BROWN**

Jo Jon Brown states her concerns regarding the Carrizo Water Aquifer water levels.

APPROVAL OF MINUTES

- 6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**
 - A. SPECIAL SESSION - AUGUST 30, 2023**
 - A. SPECIAL SESSION - SEPTEMBER 7, 2023**
 - B. SPECIAL SESSION - SEPTEMBER 11, 2023**
 - C. REGULAR SESSION - SEPTEMBER 12, 2023**
 - D. SPECIAL SESSION - SEPTEMBER 25, 2023**

Motion made by Councilor Sofia Morones, seconded by Councilor Noel Galvan to approve minutes with corrections.

Vote for approval 5-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

- 7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SEPTEMBER 2023 ACCOUNTS PAYABLE**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve September 2023 Accounts Payable.

Vote for approval 5-0 (unanimous).

Motion carried.

8. FINANCE DEPARTMENT

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgar Castillo presented Council with the Financial Report and departmental expenditures for the September 2023.

PUBLIC SAFETY QUARTERLY REPORTS

9. DIMMIT COUNTY SHERIFF'S DEPARTMENT

Sergio Prieto, Dimmit County Sheriff's Department presented Council with the DCSD quarterly report.

10. VICTORY AMBULANCE SERVICES

No one was present for the Victory Ambulance Services quarterly report.

11. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

Carlos Lara presented Council with the CSVFD quarterly report.

12. MUNICIPAL COURT

Judge Sonia G. Perez presented Council with the Carrizo Springs Municipal Court quarterly report.

NEW BUSINESS

13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORGANIZATIONAL CHART

City Manager Azalia Garcia presented Council with the updated organizational chart.

Motion made by Councilor Estanislado Z. Martinez, seconded by Mayor Pro Tem Mario Ruiz to approve the organizational chart as presented and adding an Emergency Management Coordinator under the City Manager and adding the Meter Reader under the Utility Department Supervisor.

Vote for approval 5-0 (unanimous).

Motion carried.

14. DISCUSSION REGARDING PURCHASING A FIRE TRUCK FOR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

Discussion only.

OLD BUSINESS

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE EMPLOYEE VACATION ACCURALS

Motion made by Councilor Sofia Morones, seconded by Councilor Estanislado Z. Martinez to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE EMPLOYEES' SALARIES

Motion made by Mayor Pro Tem Mario Ruiz, seconded by Councilor Sofia Morones to approve a 5% salary increase for employees and retroactive to October 1, 2023 pay period.

Vote for approval 5-0 (unanimous).

Motion carried.

17. DISCUSSION AND POSSIBLE ACTION REGARDING CERTIFICATION PAY

Motion made by Councilor Sofia Morones, seconded by Councilor Noel Galvan to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

RESOLUTION(S)

18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 590 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO APPOINT AZALIA GARCIA TO THE OFFICE OF CITY MANAGER FOR THE CITY OF CARRIZO SPRINGS, TEXAS

Motion made by Councilor Sofia Morones, seconded by Councilor Noel Galvan to approve Resolution No. 590 a resolution by the City Council of the City of Carrizo Springs, Texas to appoint Azalia Garcia to the office of City Manager for the City of Carrizo Springs.

Vote for approval 5-0 (unanimous).

Motion carried.

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 591 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS TO DESIGNATE AND AUTHORIZE SIGNATORIES TO SIGN ALL FUNDS OF THE CITY OF CARRIZO SPRINGS, TEXAS

Motion made by Councilor Noel Galvan, seconded by Councilor Sofia Morones to approve Resolution No. 591 a resolution by the City Council of the City of Carrizo Springs to designate and authorize Azalia Garcia to sign all funds of the City of Carrizo Springs, Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

DEPARTMENTAL MONTHLY REPORTS

20. ORGANIZATIONAL UPDATES

City Manager Azalia Garcia states to Council that the staff has been updating her with city's pending projects.

Councilor Sofia Morones thanks City Clerk Melissa M. Guerra for serving as the Interim City Manager.

ADJOURNMENT

Motion made by Councilor Noel Galvan , seconded by Mayor Pro Tem Mario Ruiz to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned at approximately 9:10 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs